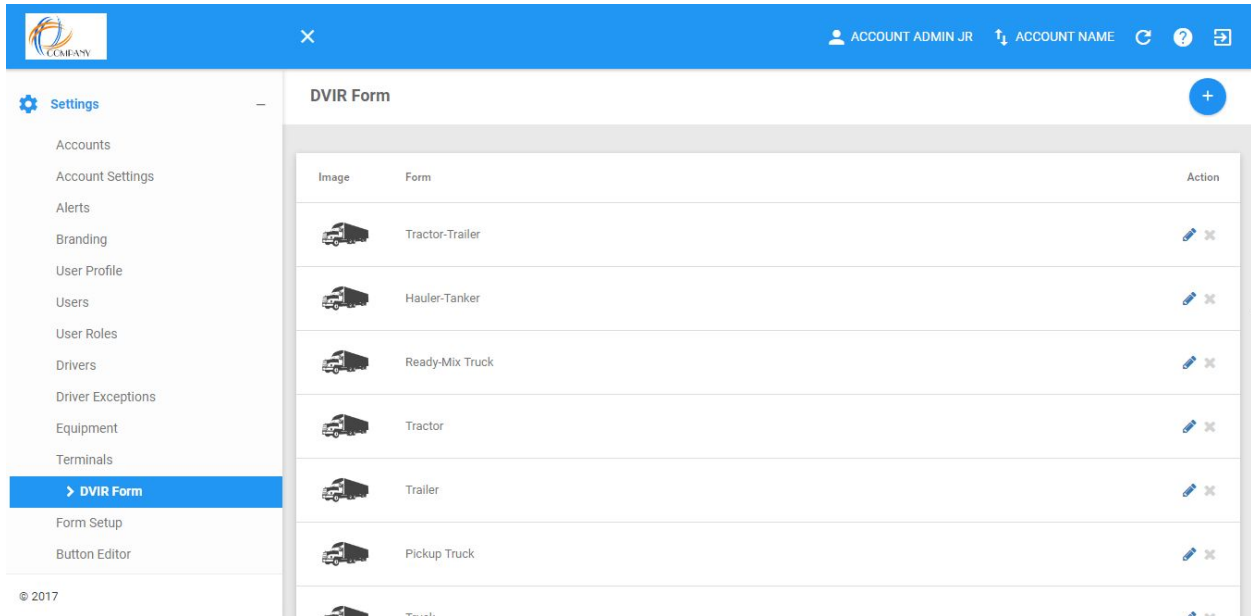


How to Edit and Create DVIR Forms for Equipment

The DVIR Forms Page shows the list of all DVIR Forms in a specific account. This page allows you to create, edit and delete customized DVIR forms as well.






A. Creating New DVIR Form

1. Click on the Add DVIR Form button
2. The Create Form dialog appears

3. Enter the name of the Form. A form name must be unique from all other forms in the account
4. Enter the name for the image and upload an optional image that will be associated for the form.
5. Click the Add DVIR Area. DVIR Areas are used to group points that will be inspected in the application.
 - a. After clicking the Add DVIR Area button this will appear:

- b. Click the Save button to add this Area.

6. DVIR Area Actions

- a. Create another area 
- b. Create a Point inside the Area 
- c. Edit the area 

d. Delete the Area



7. Click the Create DVIR Point. Points are grouped according to areas and will be inspected in the application.



- a. The Create Point dialog appears. Enter a name for the point. Point names must be unique from all other points in area.

Create Point ×

Area Name

DVIR Point

Examples: Battery, Brakes, Doors, Lights, Roof, Tire

SAVE

9. Click the Save button to create the DVIR Form.

B. Editing a DVIR Form

1. Click on the Edit icon of a particular DVIR Form on the data table. Default forms can only be viewed not deleted.
2. Update the areas and points with the new information for the DVIR Form. Input the updates the same way as creating a new form.

Edit Custom-Form



Form Name Custom-Form

Image Name Custom-Image

No file chosen

Note: Image size should not be greater than 400x300.

Edit Areas & DVIR Points



Areas	Action
Area 1	
Point A-1	

SAVE